

Factory Audit



Client: Brynjar

Seller: Yangzhou Dawn Imp & Exp Co., Ltd

Factory: Changzhou Changjie Electric Vehicle
Co., Ltd

INFORMATION SUMMARY

Seller Name: YAN ZHOU DAWN IMPORT & EXPORT CO., LTD
In Chinese: 扬州多恩进出口有限公司
Seller Address: Room 912, 915.Moon building.No. 243.Weiyang RD. Development district. Yangzhou city, Jiangsu province. China.
In Chinese: 江苏省扬州市开发区维扬路 243 号 1-月座 912 室,915 室
Phone: 0086-514-87963480
Fax: 0086-514-87961255
Website: www.yzdawn.com

Does the address match with the information provided by the customer

YES	NO X
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If NO explain why not

Johnson who is the sales manager from Yangzhou Dawn Import and Export Co., Ltd collect our inspector to a factory which located in Changzhou city. But actually this manufacturer whom we audit does not belong to Yangzhou Dawn Import and Export ltd.

PERSONNEL PARTICIPATING IN FACTORY AUDIT	
NAME	Position
Johnson	General Manager

Inspector Opinion:

Risk Level	VERY HIGH RISK	
	HIGH RISK	X
	MEDIUM RISK	
	Low RISK	

Please note that the Inspector Opinion should be used in conjunction with other information

MARK THE LEVEL WITH AN X

Name of Factory Audited: Yangzhou Dawn Import & Export Co., Ltd
 Date of Factory Audit: 17th July, 2012

Inspector Information

Inspector Name	Mr.Wu Chenglun	
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RISK ASSESSMENT

Scope of Audit:

To evaluate the Risks associated to purchase goods with the conducting business of this supplier.

- Product Quality requirements (should be stipulated clearly in a contract).
- Is the Manufacturer Sub Contracting the manufacturer of Parts (If so What)
- What Control Process are in place for these subcontracted parts
- Does the Manufacture purchase any completed product from other Suppliers?
- Photo of Owner/ Factory Manager

Summary / Recommendation:

Please provide a general evaluation, advise the points that represents a risk.

- Yangzhou Dawn is an approved trading company registered in Jiangsu Province.
- The real manufacturer's name is **Changzhou Changjie Electric Vehicle Co., Ltd. (Abbr:CCEV)**
The location is in Changzhou city. approx 2 hours. www.cjvcc.com
- There is no evidence to prove that [CCEV](#) has business cooperation or partner relationship with Yangzhou Dawn..
- CCEV Specializes in manufacturing of electric cars, and they purchase some accessories from their cooperative partners and assemble them in this factory.
- CCEV is an electric car manufacturer with export license and 100% of products to be exported to abroad
- I saw the products samples required were being manufactured and other finished products in the factory and warehouse.
- The manufacturers' contracts signed with foreign customers are only in English. To reduce business risks, the contracts should be in both English and Chinese versions.
- For any defective products caused by the manufacturer, they'll be responsible for the loss, but no contracts concerned were signed. So this point should be included into the contract.
- They don't ask for quality certificates of Raw Materials from their sellers.
- The factory did not provide inspector certificate for ISO90001, due to some related people not in office today, But they show inspector some quality documents for review.
- Yangzhou Dawn did not have any relationship with CCEV. Yangzhou Dawn showed inspector a cooperation agreement with CCEV, but there is not stamp on the agreement. So the agreement did not have any legal validity
- Yangzhou Dawn provided the COC certificate, but they covered the manufacturer name etc important

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information.

- Yangzhou Dawn is a international trading company. Recommended to cooperate with CCEV directly

Strengths

- CCEV is a professional supplier in electric cars they have 12 years' experience.
- Yangzhou Dawn and CCEV have abundant experience in export business.
- CCEV have a large workshop for the electric car manufacture.
- Mr.Liu who is the manager from manufacturer can speak English.

Opportunities for Improvement:

- CCEV have kept a good file of QC record. Hopely the QC record is not only for show. The QC system must be strictely treated.
- Zhang (张晓健) who is the QC manager should be closely in touched during the production time.
- MR.Wang (王干兵) who is the production manager should be closely in touch during the production time.
- The workshop should be cleaner and organized in better order.



General information			
1	Is this Factory Selling the goods to the Client?	YES X	NO
	Is this Factory using its own Exporting license to export the goods to the Client?	YES X	NO
2	Trading Company Name	Yangzhou Dawn Import & Export Co., Ltd	
	Trading Company Name in Chinese	扬州多恩进出口有限公司	
2	Trading Company Business License Number	321091000037851	
	Address on Business License	Room 912, 915.Moon building.No. 243.Weiyang RD. Development district. Yangzhou city, Jiangsu province. China.	
2	In Chinese	江苏省扬州市开发区维扬路 243 号 1-月座 912 室,915 室	
	Is this the same address as visited	YES	NO X
2	If "No" what is the address visited	No.8, Qinling Road, Sanjing Industry Park, Xinbei District, Changzhou city	
	In Chinese	常州市新北区三井工业园秦岭路 8 号	
2	Trading Company Export License Number	3200696753800	
	Bank Account Details	The seller did not provide	
2	Year of Trading Company Foundation	09 th Nov, 2009	
	Trading Company Agent Name	Yao Lin	
2	Trading Company Agent Name in Chinese	姚林	
	Identity Card Number of Agent	321084198003158014	
3	Factory Name	Changzhou Changjie Electric Vehicle Co., Ltd	
	In Chinese	常州常捷电动车有限公司	
3	Factory Address	No.8, Qinling Road, Sanjing Industry Park, Xinbei District, Changzhou city	
	In Chinese	常州市新北区三井工业园秦岭路 8 号	
3	Phone	+86-519-85111780	
	Fax	+86-519-85110666	
3	Website	www.cjvcc.com	
	Date of Foundation	30 th Oct, 2000	
3	Date of moving to current location	N/A	
	Factory Business License Number	320407000024961	
3	Address on Business License	No.8, Qinling Road, Sanjing Industry Park, Xinbei District, Changzhou city	
	In Chinese	常州市新北区三井工业园秦岭路 8 号	
3	Is this the same address as visited	YES X	NO
	Export License Number	The manufacturer did not provide	
3	Bank Account Details	The manufacturer did not provide	
	Legal Status / Factory Owner Name	Zou Guojin	
4	Factory Owner Name in Chinese	邹国金	

Name of Factory Audited: Yangzhou Dawn Import & Export Co., Ltd

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	Identity Card Number of Owner Factory Sales Manager Name Factory Sales Manger Name in Chinese Identity Card Number of Sales Manager Number of Years using Trading Company Factory Manager Factory Manager Name in Chinese	Refused to provide Did not meet in the factory Did not meet in the factory Refused to provide 2 years Wang Qianbin 王千兵										
5	English Speaking Sales English Writing Sales English Speaking Technical Total Number of Office Staff Total number of Factory Workers	4 4 4 15 96										
6	Main products Produced by Factory	Electric car										
7	Domestic Market Sales (%) Export Market Sales (%) Countries Exported to No of Containers exported (last 12 months) Can the Factory Provide Evidence? No of New International Clients last 12months Can the Factory Provide Evidence?	0 % 100 % USA, Slovenia, Finland, Saudi Arab, Aruba 45 <table border="1" data-bbox="751 926 1471 982"> <tr> <td>YES</td> <td>NO X</td> </tr> </table> 12 <table border="1" data-bbox="751 1031 1471 1087"> <tr> <td>YES</td> <td>NO X</td> </tr> </table>	YES	NO X	YES	NO X						
YES	NO X											
YES	NO X											
8	Annual Turnover for the Past 3 years (according to Factory) Can the Factory Provide Evidence?	2009: USD1,200,000 2010: USD1,800,000 2012: USD2,300,000 <table border="1" data-bbox="751 1224 1471 1281"> <tr> <td>YES</td> <td>NO X</td> </tr> </table>	YES	NO X								
YES	NO X											
9	Computer Digital Camera Internet Scanner English speaker Video Meeting Facilities	30 Units <table border="1" data-bbox="751 1318 1471 1608"> <tr> <td>YES X</td> <td>NO</td> </tr> <tr> <td>YES X</td> <td>NO</td> </tr> <tr> <td>YES X</td> <td>NO</td> </tr> <tr> <td>YES X</td> <td>NO</td> </tr> <tr> <td>YES</td> <td>NO X</td> </tr> </table>	YES X	NO	YES X	NO	YES X	NO	YES X	NO	YES	NO X
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YES X	NO											
YES X	NO											
YES X	NO											
YES	NO X											
10	Other Information											

Questionnaire	Evidence	Yes- w / Evidence	Yes -No Evidence	No
Section A. QUALITY CONTROL FAILURE COST				
Is there a quality manual running in the company meeting Quality Assurance Systems such as ISO 90001?		X		
Will the supplier sign a contract to pay the cost of amendment, reparation or re-testing the product or part in case any defective appears?			X	
- Will the supplier sign a Contract to agree to pay this cost?			X	
- Does the supplier have any evidence of a signed contract agreeing to pay this cost?			X	
Will the supplier pay for the sorting fees at the client's facility in event non-conforming parts are found?				X
- Will the supplier sign a Contract to agree to pay this cost?				X
- Does the supplier have any evidence of a signed contract agreeing to pay this cost?				X
Will the supplier pay the cost to rework the non-conforming parts if they can be repaired?			X	
- Will the supplier sign a Contract to agree to pay this cost?			X	
- Does the supplier have any evidence of a signed contract agreeing to pay this cost?			X	
If parts are rejected at the client's facility, will the supplier replace the pieces with an equal quantity on an Free of Charge basis?			X	
- Is there evidence the supplier has provided free replacement pieces in the past?				X
Will the supplier sign a contract to provide free replacement parts?				X
- Does the supplier have evidence of a signed contract?				X
Will the supplier pay for the cost of a rejected assembly if it fails due to the non-conforming quality of the part purchased from the supplier?			X	
- Is there evidence the supplier has paid the costs to a client?				X

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Will the supplier sign a contract to pay the costs of rejected assemblies?			X	
- Does the supplier have evidence of a signed contract?				X



Questionnaire	Evidence	Yes- w / Evidence	Yes -No Evidence	No
Section B. NEW PART INTRODUCTION - TIMING PLAN				
Does the company have written procedures for how to introduce a new part into manufacturing? This should include the use of:				X
- Process Flow Diagram			X	
- Control Plans / Inspection Instructions			X	
- Gages & Test Equipment - purchase			X	
- Tooling Tryout				X
Can the supplier develop and monitor a New Part Introduction Timing Plan?				X
- Give examples of how this is done.				

Questionnaire	Evidence	Yes- w / Evidence	Yes -No Evidence	No
Section C. PRODUCT TESTING				
Will the supplier pay for independent tests of initial samples?			X	
- Is there evidence the supplier has paid the testing cost? Note: test can be functional, material, and/or safety.				X
Will the supplier pay transportation costs to deliver samples to independent test facility?				X
- Is there evidence the supplier has paid the transportation cost?				X
Can the Supplier provide evidence/reports showing the product produced has met the Clients test requirements?				X
- Will the supplier sign a Contract to agree to conduct these tests and provide evidence?			X	
- Does the supplier have any evidence of a signed contract agreeing to provide these tests and reports?				X
Will the supplier pay for independent checks of samples of the clients order?				X
- Will the supplier sign a Contract to agree to pay this cost?				X
- Does the supplier have any evidence of a signed contract agreeing to pay this cost?				X
Will the supplier pay for independent re-checks of samples of the clients order?				X
- Will the supplier sign a Contract to agree to pay this cost?				X
- Does the supplier have any evidence of a signed contract agreeing to pay this cost?				X

Questionnaire	Evidence	Yes- w / Evidence	Yes -No Evidence	No
Section D. COSTUMER COMPLAINTS				
Does the supplier have a written procedure to address client complaints				X
- Evidence of the procedure				X
Does the supplier have a written record of client complaints			X	
- Evidence of the report				X
How often is the report reviewed by Senior Management & analyzed for improvements?				X
- Evidence of improvement planning				X



Questionnaire	Evidence	Yes- w / Evidence	Yes -No Evidence	No
E. PRODUCT FAILURE COSTS				
Will the supplier pay the shipment costs if it is agreed to return reject parts to China?				X
- Is there evidence the supplier has paid the shipment costs?				X
- Will the supplier sign a Contract to pay the Shipment Return Cost?				X
- Does the supplier have any evidence of a signed contract agreeing to pay the Shipment Return Cost?				X
If the parts are not to be returned to China, will the supplier pay the cost to dispose of the material?				X
Is the client's reject notice, inspection report and photographs sufficient evidence for the supplier to accept the reject claim?				X
- Does the Supplier require any more evidence?			X	
- Is there evidence the supplier has paid the disposal costs in the past?				X
- Is there any past evidence of the supplier accepting the client's information?				X
- Will the supplier sign a Contract to pay for the Disposal Cost?			X	
- Does the supplier have evidence of a signed contract?				X
Will the supplier pay air freight cost if the client needs the replacement parts urgently due to rejections?				X
- Is there evidence the supplier has paid the air freight?				X
Will the supplier sign a contract to pay the Air Freight cost?				X
- Does the supplier have evidence of a signed contract?				X
Will the supplier pay Land freight Cost if the client needs the replacement parts urgently due to rejections?			X	
- Is there evidence the supplier has paid the Land freight?				X

Will the supplier sign a contract to pay the Land Freight cost?				X
- Does the supplier have evidence of a signed contract?				X
If the landed product fails to meet the client's specifications, will the supplier pay to air freight for replacement or spare parts?				X
- Is there evidence the supplier has paid that cost before?				X
- Will the supplier sign a contract to pay the Replacement Freight cost?				X
- Does the supplier have evidence of a signed contract?				X
If the landed product fails to meet the client's specifications, will the supplier pay Land freight for Replacement or spare parts?				X
- Is there evidence the supplier has paid the Land freight?				X
- Will the supplier sign a contract to pay the Land Freight cost?				X
- Does the supplier have evidence of a signed contract?				X
Will the supplier pay for costs of re-loading or re-packing parts, if the supplier's standard packaging collapses or breaks during transportation and cannot be unloaded/stored in the usual way?			X	
- Is there evidence the supplier has paid this cost to a client in the past?				X

Questionnaire	Evidence	Yes- w / Evidence	Yes -No Evidence	No
F. ON TIME DELIVERY				
Does the supplier have a written procedure to monitor of On Time Delivery for all clients?		X		
- What is their current On-Time Delivery as a % of their orders			100%	
Is the report analyzed to improve delivery performance?				X
- Evidence of improvement planning				X
- Will the Supplier accept penalties for missed delivery dates?				X
- Will the supplier sign a Contract to agree to the delivery date?			X	
- Does the supplier have any evidence of a signed contract agreeing to delivery dates?				X
Will the supplier pay for the air freight of production parts if the parts are urgently required due to the supplier's failure to meet the agreed shipment date?				X
- Is there evidence the supplier has paid the cost?				X
Will the supplier compensate the Client for the cost of stopping or pausing the client's assembly line or operation due to the supplier's failure to meet the agreed shipment date?			X	
- Is there evidence the supplier has paid this cost in the past?				X
Will the supplier sign a contract to pay the cost of stopping production?				X
- Does the supplier have evidence of a signed contract?				X

Marked with an X the actions applied with documental evidence:					
1. Management Responsibility		2. Purchasing		3. Inspection and Testing	
A. Quality Policy	X	A. Subcontractor evaluation	X	A. Appearance, if applicable	X
B. Organization	X	B. Incoming QC	X	B. Accredited Laboratories	No
- Quality Planning		-Product Identification or Traceability		-Inspection, Measuring & Test Equipment	
A. Cross Functional Terms	X	- Process Control		A. Measurement Systems Analysis	X
B. Feasibility Reviews	No	A. Process Monitoring	No	B. Inspection & Test Status	X
C. Control Plans	X	B. Capability/Performance Indices	X	-Control of Nonconforming Product	
- Contract Review		C. Verification of Set-ups	X	A. Control of Reworked Product	No
- Document/Data Control		D. Process Changes	No	B. Corrective and Preventive Actions	X
		E. Planned Preventive Maintenance	X	C. Handling, Storage, Packaging and Delivery	X
				D. Control of Quality Records	X
				E. Internal Audits	No
				F. Training	X
				G. Statistical Techniques	No

Photos of Factory License Information

 <p>企业法人营业执照</p> <p>名称: 扬州东晨进出口有限公司 法定代表人: 曹平 注册资本: 100万元人民币 企业类型: 有限责任公司 经营范围: 自营和代理各类商品及技术的进出口业务... 统一社会信用代码: 321000015011501</p>	 <p>中华人民共和国海关 进出口货物报关单填制规范</p> <table border="1"> <tr><td>报关单号</td><td>321000201207170011</td></tr> <tr><td>出口日期</td><td>2012年7月17日</td></tr> <tr><td>出口口岸</td><td>扬州</td></tr> <tr><td>申报日期</td><td>2012年7月17日</td></tr> <tr><td>经营单位</td><td>扬州东晨进出口有限公司</td></tr> <tr><td>出口货物名称</td><td></td></tr> <tr><td>出口货物数量</td><td></td></tr> <tr><td>出口货物价值</td><td></td></tr> <tr><td>出口货物重量</td><td></td></tr> <tr><td>出口货物件数</td><td></td></tr> <tr><td>出口货物规格</td><td></td></tr> <tr><td>出口货物唛头</td><td></td></tr> <tr><td>出口货物包装种类</td><td></td></tr> <tr><td>出口货物运费</td><td></td></tr> <tr><td>出口货物保险费</td><td></td></tr> <tr><td>出口货物离岸价</td><td></td></tr> <tr><td>出口货物到岸价</td><td></td></tr> <tr><td>出口货物完税价</td><td></td></tr> <tr><td>出口货物退税额</td><td></td></tr> <tr><td>出口货物增值税</td><td></td></tr> <tr><td>出口货物消费税</td><td></td></tr> <tr><td>出口货物其他税费</td><td></td></tr> <tr><td>出口货物其他费用</td><td></td></tr> <tr><td>出口货物其他说明</td><td></td></tr> </table>	报关单号	321000201207170011	出口日期	2012年7月17日	出口口岸	扬州	申报日期	2012年7月17日	经营单位	扬州东晨进出口有限公司	出口货物名称		出口货物数量		出口货物价值		出口货物重量		出口货物件数		出口货物规格		出口货物唛头		出口货物包装种类		出口货物运费		出口货物保险费		出口货物离岸价		出口货物到岸价		出口货物完税价		出口货物退税额		出口货物增值税		出口货物消费税		出口货物其他税费		出口货物其他费用		出口货物其他说明	
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<p>Organisation Certification</p>	<p>Export License</p>																																																

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Photos of Individuals

 <p>EGF 厦门永晖祥金属制造有限公司 Xiamen Ever Glory Textiles Co., Ltd. 王永亮 Wang Yongliang 福建厦门海沧区马巷 西4-11号6楼606 公民身份证号码: 432623197411017517</p>	 <p>刘雪丽 Liu Xueli 1989年1月5日 山东省莱州市郭家店镇东 埠村636号 公民身份证号码: 370683198901055222</p>	 <p>YANGZHOU DAWN IMPORT & EXPORT CO., LTD. Yao Lin General Manager 487, Room 112, 27th Floor, Building No. 112, Zhongshan Road, Development District, Yangzhou, Jiangsu Province, China Tel.: 0527-21176029 Fax: 0527-21176029 E-mail: yao.lin@ydx.com www.ydx.com</p>
<p>Photo of Factory Owner ID Card</p>	<p>Photo of Factory Sales Manager ID Card</p>	<p>Photo of Trading Company Agent ID Card (If Applicable)</p>
 <p>A man sitting at a desk in an office.</p>	 <p>A woman standing in an office.</p>	 <p>A man sitting at a desk in an office.</p>
<p>Photo of Factory Owner Business Card</p>	<p>Photo of Factory Sales Manager Business Card</p>	<p>Photo of Trading Company Agent Business Card (If Applicable)</p>

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Photos of Quality Control Certificates



Photo of Quality Certificate 1 (If Applicable)



Photo of Quality Certificate 2 (If Applicable)

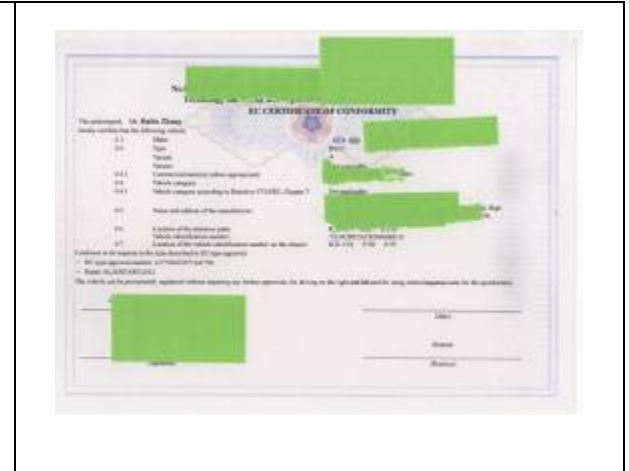


Photo of Quality Certificate 3 (If Applicable)

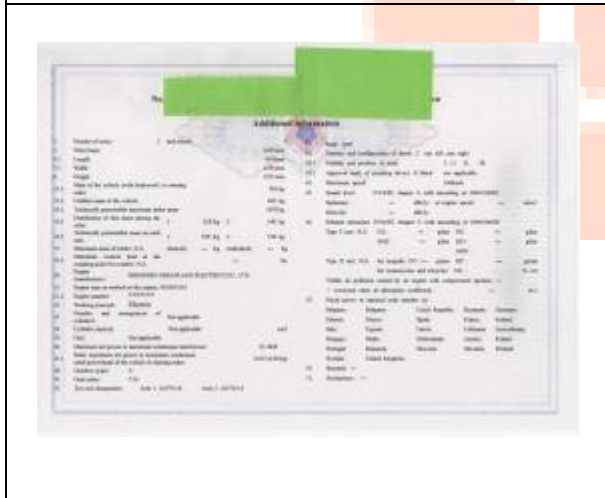


Photo of Quality Certificate 4 (If Applicable)






Photo of Quality Certificate 5 (If Applicable)



Photo of Quality Certificate 6 (If Applicable)

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Photos of Exporting Records

		
<p>Photo of Export Record 1 (If Applicable)</p>	<p>Photo of Export Record 2 (If Applicable)</p>	<p>Photo of Export Record 3 (If Applicable)</p>
		
<p>Photo of Export Record 4 (If Applicable)</p>	<p>Photo of Export Record 5 (If Applicable)</p>	<p>Photo of Export Record 6 (If Applicable)</p>

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Outside Factory Photos

 <p>A photograph showing a street view of a factory building. Two men in dark suits are walking on the sidewalk in the foreground. The building is light blue and yellow. There are utility poles and trees along the street.</p>	 <p>A photograph of the factory gate. A large sign with Chinese characters and a logo is visible. The gate is partially open, and there are bushes in the foreground.</p>	 <p>A photograph of an inspector standing at the factory gate. He is wearing a white polo shirt, blue jeans, and a blue lanyard. A red fire hydrant is visible to his right.</p>
<p>Factory Street View</p>	<p>Factory Gate</p>	<p>Inspector Standing at Factory Gate</p>
 <p>A photograph of the factory gate plate. The plate is white with a grid pattern and has Chinese characters written vertically on it. The gate is closed.</p>	 <p>A photograph of the outside of a building. The building has a sign that reads "WUZHONGYUAN ELECTRIC VEHICLE COMPANY". There are bushes and a street lamp in the foreground.</p>	 <p>A photograph of the outside of a building. The building is white with a large window. A car is parked in the driveway in the background.</p>
<p>Factory Gate Plate</p>	<p>Outside Building Photo 1</p>	<p>Outside Building Photo 2</p>

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Workshop and Warehouse Photo

		
<p>CCEV Workshop 1</p>	<p>CCEV Workshop 2</p>	<p>CCEV Warehouse</p>
		
<p>Hardware workshop</p>	<p>Place for the new assemble line in CCEV</p>	<p>Painting workshop</p>

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Offices Photos

		
<p>CCEV Test Laboratory</p>	<p>CCEV Financial Department</p>	<p>Meeting Room</p>
		
<p>Sales office 2</p>	<p>Administration Office 2</p>	<p>Quality Control Office 2</p>

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Machines Photos

		
<p>Machinery</p>	<p>Machinery</p>	<p>Machinery</p>
		
<p>Machinery</p>	<p>Machinery</p>	<p>Machinery</p>

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Current Production Photos

		
<p>CCEV Assembly line</p>	<p>CCEV Assembly semi-finished product</p>	<p>CCEV underpan line</p>
		
<p>CCEV Assembly semi-finished product</p>	<p>CCEV Assembly semi-finished product</p>	<p>CCEV Assembly semi-finished product</p>

Raw Materials & Purchased Parts Photos

		
<p>Tire</p>	<p>Material</p>	<p>Round plate</p>
		
<p>Cast Iron</p>	<p>Cast Iron</p>	<p>Raw material</p>

Other Photos



Sample



Sample



Sample



Sample



Sample



Sample



The trading company located in this building



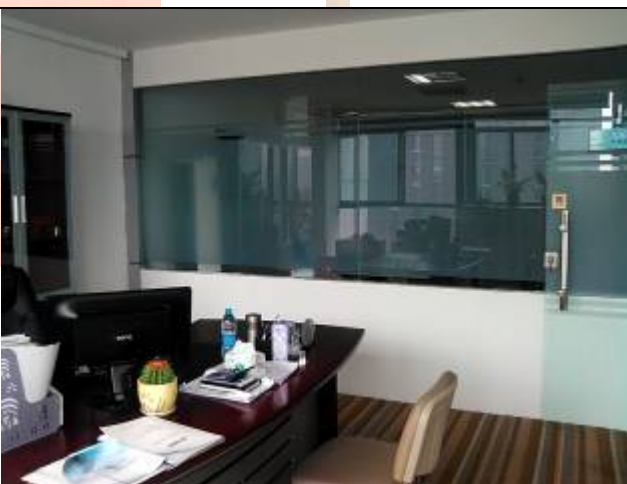
Trading company gate



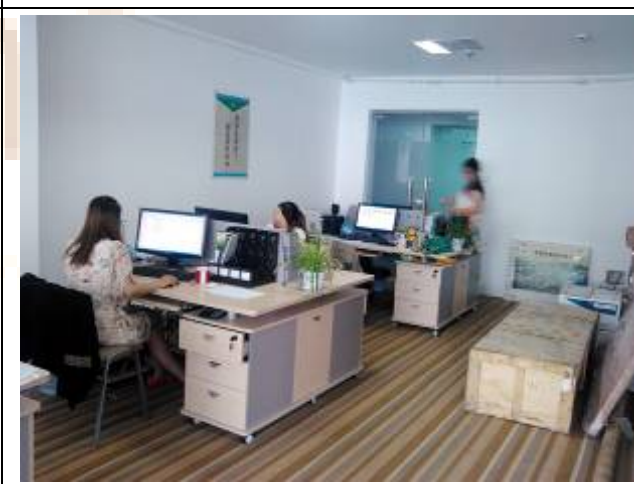
Trading company gate



Trading company office



Trading company office



Trading company office